

TOYOTA 2024 ALL MODELS PRE-DELIVERY SERVICE CHECK SHEET

Market: USA and Mexico

February 2024

BEFORE INSPECTION	OK	Adjust Repair
1 Complete vehicle-specific PDS procedures (reference the applicable TSB)	<input type="checkbox"/>	<input type="checkbox"/>
FUNCTIONAL OPERATION		
Apply the parking brake, turn the vehicle on (engine off/ready off), place the gear selector in "R," turn on the lights and rear defogger, unlock all doors, and release the fuel door, trunk, and hatch.		
1 Check dome, courtesy, map, and sun visor lights*	<input type="checkbox"/>	<input type="checkbox"/>
! 2 Check warning/indicator lights, buzzers, gauges, horn...	<input type="checkbox"/>	<input type="checkbox"/>
3 Check windshield wipers and washers	<input type="checkbox"/>	<input type="checkbox"/>
! 4 Check headlights, instrument lights, dimmer switch, turn signals, emergency flashers, and brake lights	<input type="checkbox"/>	<input type="checkbox"/>
5 Check inside/outside rear view mirror operation/adjustment	<input type="checkbox"/>	<input type="checkbox"/>
6 Check rear defogger/rear view mirror defogger*	<input type="checkbox"/>	<input type="checkbox"/>
7 Check USB and 12V power outlet(s)	<input type="checkbox"/>	<input type="checkbox"/>
8 Check audio/navigation* systems and set clock*	<input type="checkbox"/>	<input type="checkbox"/>
9 Check for OTA updates and apply (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
! 10 Check backup camera operation.....	<input type="checkbox"/>	<input type="checkbox"/>
11 Check sliding roof*	<input type="checkbox"/>	<input type="checkbox"/>
12 Verify the SOS button is illuminated green, and there is NO IG-ON audible error message**	<input type="checkbox"/>	<input type="checkbox"/>
13 Install shift-lock override button cover*	<input type="checkbox"/>	<input type="checkbox"/>
14 Check multi-information display and trip information on center display*	<input type="checkbox"/>	<input type="checkbox"/>
15 Check passenger airbag system cutoff switch and light*	<input type="checkbox"/>	<input type="checkbox"/>
16 Check rear seat entertainment system operation*	<input type="checkbox"/>	<input type="checkbox"/>
17 Check rear sunshade operation*	<input type="checkbox"/>	<input type="checkbox"/>
18 Check parking assist system*	<input type="checkbox"/>	<input type="checkbox"/>
19 Check Automatic Door Lock (ADL) function*	<input type="checkbox"/>	<input type="checkbox"/>
20 Check seat memory operation*	<input type="checkbox"/>	<input type="checkbox"/>
! 21 Check seat and seatbelt operation.....	<input type="checkbox"/>	<input type="checkbox"/>
22 Check window operation.....	<input type="checkbox"/>	<input type="checkbox"/>
WALKAROUND INSPECTION		
1 Check door and door lock operation/theft deterrent system using each key fob*	<input type="checkbox"/>	<input type="checkbox"/>
2 Check that child safety door locks are in normal (unlocked) position*	<input type="checkbox"/>	<input type="checkbox"/>
! 3 Check all exterior lighting.....	<input type="checkbox"/>	<input type="checkbox"/>
4 Check luggage compartment light* and trim appearance	<input type="checkbox"/>	<input type="checkbox"/>
5 Adjust spare tire pressure and inspect for damage*	<input type="checkbox"/>	<input type="checkbox"/>
6 Check jack and tool or emergency tire puncture repair kit installation*	<input type="checkbox"/>	<input type="checkbox"/>
! 7 Check headlight aim.....	<input type="checkbox"/>	<input type="checkbox"/>
UNDER HOOD		
1 Check engine oil level (if equipped with dipstick)*	<input type="checkbox"/>	<input type="checkbox"/>
2 Check brake, clutch, and power steering fluid levels*	<input type="checkbox"/>	<input type="checkbox"/>
3 Check engine/inverter coolant level*	<input type="checkbox"/>	<input type="checkbox"/>
4 Check windshield washer fluid level	<input type="checkbox"/>	<input type="checkbox"/>
! 5 Inspect for fuel, oil, coolant, and other fluid leaks	<input type="checkbox"/>	<input type="checkbox"/>
<p>! Take special precautions, as these items may be related to safety and regulatory standards.</p> <p>* Inspect or install when equipped/required.</p> <p>**If equipped. If the SOS button is NOT illuminated green, refer to TIS for troubleshooting procedures.</p> <p>***Remove or uninstall if equipped.</p>		

BATTERY MAINTENANCE	OK	Adjust Repair
1 Perform HV/BEV battery check and maintenance* (reference applicable TSB: Maintenance for HV/BEV and Auxiliary Batteries).....	<input type="checkbox"/>	<input type="checkbox"/>
2 Charge auxiliary (12V) battery using the DCA-8000 Battery Diagnostic Tool in PDI Mode (reference applicable TSB: Battery Maintenance During PDS and DCA-8000 Instruction Manual).....	<input type="checkbox"/>	<input type="checkbox"/>
UNDER VEHICLE (ON HOIST)		
1 Remove disc brake anti-rust covers/anti-corrosion wheel film* (remove just before delivery to customer) (reference applicable TSB)	<input type="checkbox"/>	<input type="checkbox"/>
2 Inspect tires for defects/damage and adjust air pressure (including spare*)	<input type="checkbox"/>	<input type="checkbox"/>
3 Install wheel covers/caps*	<input type="checkbox"/>	<input type="checkbox"/>
! 4 Inspect for fuel, oil, coolant, and other fluid leaks	<input type="checkbox"/>	<input type="checkbox"/>
5 Inspect under the vehicle for damage, rust, etc.	<input type="checkbox"/>	<input type="checkbox"/>
! 6 Visually check bolts and nuts on chassis and powertrain for looseness.....	<input type="checkbox"/>	<input type="checkbox"/>
! 7 Remove spring spacers***	<input type="checkbox"/>	<input type="checkbox"/>
ROAD TEST		
A complete road test helps promote customer satisfaction. Drive vehicle over a variety of road surfaces and driving conditions.		
Enter Odometer Readings		
Reading Before Test: _____ Reading After Test: _____		
1 Ensure engine/hybrid/fuel cell system starts with all keys	<input type="checkbox"/>	<input type="checkbox"/>
2 Check engine/fuel cell stack operation* while cold, during warm-up, and at normal operating temperature.....	<input type="checkbox"/>	<input type="checkbox"/>
3 Check transmission/transaxle operation	<input type="checkbox"/>	<input type="checkbox"/>
! 4 Check brake and parking brake operation	<input type="checkbox"/>	<input type="checkbox"/>
! 5 Check steering operation and off-center/ vehicle pull/flutter.....	<input type="checkbox"/>	<input type="checkbox"/>
6 Inspect for abnormal noise, vibration, squeaks, rattles, etc.	<input type="checkbox"/>	<input type="checkbox"/>
! 7 Check heater and A/C operation	<input type="checkbox"/>	<input type="checkbox"/>
8 Check cruise control operation	<input type="checkbox"/>	<input type="checkbox"/>
9 Check heated/ventilated seat operation*	<input type="checkbox"/>	<input type="checkbox"/>
10 Check Blind Spot Monitor (BSM) system operation*	<input type="checkbox"/>	<input type="checkbox"/>
! 11 Check speedometer operation	<input type="checkbox"/>	<input type="checkbox"/>
12 Check Head-Up Display (HUD) operation*	<input type="checkbox"/>	<input type="checkbox"/>
FINAL INSPECTION AND CLEANING		
1 Remove interior protective covers, unnecessary labels, tags, etc. (remove just before delivery to customer)	<input type="checkbox"/>	<input type="checkbox"/>
2 Visually inspect all interior parts for installation, damage, fit, dirt, etc.	<input type="checkbox"/>	<input type="checkbox"/>
! 3 Verify floor mat application and install using retaining clips* (reference applicable TSB)	<input type="checkbox"/>	<input type="checkbox"/>
4 Remove Rappgard™ vehicle protective wrap.....	<input type="checkbox"/>	<input type="checkbox"/>
5 Wash and clean vehicle.....	<input type="checkbox"/>	<input type="checkbox"/>
6 Inspect paint finish for scratches, chips, rust, dents, damage, etc.	<input type="checkbox"/>	<input type="checkbox"/>
7 Inspect exterior body parts for proper installation, damage, rust, etc.....	<input type="checkbox"/>	<input type="checkbox"/>
8 Place service reminder sticker on inside of windshield, top left corner.....	<input type="checkbox"/>	<input type="checkbox"/>
9 Place Owner's Manual portfolio* in glove box.....	<input type="checkbox"/>	<input type="checkbox"/>
! 10 Perform Techstream Health Check.....	<input type="checkbox"/>	<input type="checkbox"/>

Completion and retention of this form is required to comply with Toyota's Warranty Policy.		Dealer Code _____	Date _____
Technician's Signature _____	Service Manager's Signature _____	Dealer Name _____	
Name (Please Print) _____	Name (Please Print) _____	Vehicle Identification Number (Sticker) _____	
We hereby certify that all items on this form have been checked and corrected for proper operation as required.			

